

Kodiak Island Sportsman's Association (KISA) Range Standard Operating Procedures

Chapter 6 Annex A

RANGE OPERATIONS

MONASHKA BAY INDOOR RANGE

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1 **General.** Live Firing conducted at the Monashka Indoor Range is designed to provide authorized personnel access to facilities where they can become proficient with privately owned firearms.

2. **Facilities .** Range availability is at the direction of the Chief Range Officer (CRO). Live-fire shooting is normally limited to the following facilities:

- a. 10-lane electric target lanes; All rimfire and centerfire handguns (including magnum) and pistol calibre rifles may be used.
- b. Steel plate facility (at the discretion of the duty RSO); rimfire and standard handgun calibres (no magnum loads permitted). Rimfire rifles and Centerfire Rifles in 9mm, 40SW, 45acp, 38spl and 44spl only.

3. **Range Limitations and Safety Requirements.**

Live-fire shooters and other visitors will:

- a. Sign in and make themselves known to the duty RSO.
- b. Groups CAN NOT sign in as a group they must ALL sign in individually NO EXCEPTIONS (this is for insurance purposes if they are not signed in then they are not covered).
- c. Fire only authorized firearms and ammunition.
- d. Fire at authorized targets only. Metal silhouette targets are to be used for matches only.
- e. Ensure all projectiles impact within the established range safety limits (no cross-lane firing).
- f. Call "STOP" and make safe all firearms before a shooter moves forward of the firing line or during any unsafe condition.
- g. Use appropriate ear and eye protection within the firing line area.
- h. Notify the duty RSO of any safety infractions or concerns.

4. **Authorized and Prohibited Firearms.** All firearms must be legal within the State of Alaska and in a safe functional condition; the duty RSO may restrict a shooter from firing a firearm if he feels it may cause injury to the shooter or other shooters, due to condition. Automatic firearms are prohibited from use at the range.

5. **Authorized Personnel.** The following persons are allowed to fire:

- a. Current KISA members.
- b. Invited guests of above. Provided the authorized person is present and assumes full responsibility for the conduct of his or her guests.
- c. Visitors on approval by the duty RSO.
- d. Minors (under 18) must be accompanied by an adult.
- e. Children (under 11) must be accompanied/coached by a parent/guardian at all times.

6. **Personnel Responsibilities.**

a. **Chief Range Officer**

- I. Maintain the range facility.

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- II. Ensure RSOs are allocated and detailed to each open range scheduled.
- III. Conduct RSO training as required.
- IV. Ensure each RSO understands and can execute live-fire procedures.
- V. Ensure that all RSOs are listed in the RSO binder.

b. **KISA Range Safety Officers (RSOs)** . The Chief Range Officer and the Board must first approve anyone desiring to be a RSO. RSO status is accomplished by attending RSO training given by the CRO (or one of his appointed, qualified CRSOs). KISA RSOs will;

- I. Open the range at least 15 minutes prior to published 'Range Open' times.
- II. Conduct a range inspection as detailed in Appendix 1 to this Annex.
- III. Ensure all shooters and visitors sign-in (as having read these orders)
- IV. Visually inspect and confirm all firearms and ammunition to be used by shooters.
- V. Supervise live firing in accordance with section 6c of this Annex.
- VI. Failure of shooters to abide by the procedures listed in section 6c of this Annex will result in immediate eviction from the range and possible suspension of shooting privileges as decided by the KISA Board.
- VII. Report all incidents to the CRO.
- VIII. Ensure all personnel clear the range at closing time.
- IX. Clean the range after all personnel have left.
- X. Secure the range.

c. Live-fire Shooters

- I. Familiarise themselves with these orders.
- II. Sign into the range and make themselves known to the RSO.
- III. Allow RSO to visually inspect all firearms and ammunition planned for use at the range.
- IV. Conduct themselves in an orderly manner at all times and will be responsible for any guests they bring.
- V. All shooters are responsible for their own firearms and ammunition while at the range.
- VI. While in the preparation room, all firearms (out of cases) must be unloaded with their actions open.
- VII. Firearms must be pointed in a safe direction at all times (confirm muzzle direction when preparing firearms).
- VIII. All firearms must be handled in a competent and safe manner (NRA safe gun handling rules).
- IX. Ammunition may be loaded into magazines in the preparation room.
- X. Firearms MAY ONLY be loaded when a shooter is in a firing booth.
- XI. If legally entitled (by AK State law) to carry a concealed firearm, visitors may bring a loaded , concealed firearm into the range. However, that firearm MAY NOT be handled in any place except for within a firing booth.
- XII. Give the command 'STOP' if anything unsafe is observed. Lay firearm on the bench (pointing downrange) and await instruction from the RSO.
- XIII. If the command 'STOP' is heard. Lay the firearm on the bench (pointing downrange) and await instruction from the RSO.

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- XIV. If the firing line safety buzzer is heard, shout the command 'STOP', Lay firearm on the bench (pointing downrange) and await instruction from the RSO.
- XV. Follow all instructions from the RSO.
- XVI. No pets are allowed in the firing line area.
- XVII. No unaccompanied minors (under 18) are allowed in the range.
- XVIII. Children under 11 must be supervised /coached by a parent/guardian at all times.

7. **Hours of Operation.** These are detailed on the calendar on www.kisaorg.com.

8. **Alcoholic Beverages and Drugs.** Shooters may not consume alcoholic beverages or drugs before or during live firing. The RSO will deny entry to the range to anyone (in the RSOs judgement) under the influence of alcohol or drugs.

9. **Medical and Emergency.** Dial 911 from the telephone in the preparation area and inform emergency services of the incident at the **KISA Monashka Indoor Range**, inform the RSO.

10. **Hold Harmless Agreements.** This will be added to the sign in sheet that when shooters sign in they will be signing for the waiver. The waiver will be available in the back of the sign in log book for anyone to read.

11. **Fees.** Fees during open shoots and group events are as follows: If an organized group is shooting during open hours each member will pay their own rate whether they are member or non member. Every shooter pays his rate a non-member cannot be paid for with someone else's membership punch card.

Members are \$8.00 for the session either evenings or on Saturdays during the winter hours

Non- Members are \$12.00 for the session either evenings or on Saturdays during the winter hours.

Fees during group event will set by the event coordinator and approved by the board

Author ..NB HORN...(RSO) Sign..... Date.....

Approved.....(CRO) Sign..... Date.....